

Springboard Sunderland Trust

Springboard Nursery

Parent Partnership



Document Control

This is a controlled document. Whilst this document may be printed, the electronic version posted on the Springboard SharePoint intranet is the controlled copy. Any printed copies of this document are not controlled. This document should not be saved onto local or network drives but should always be accessed from SharePoint.

Parent Partnership	
Category:	Springboard Nursery
Responsible Person:	Jane Waggott
Accountable Person:	Marie Hunter
Date of First Issue:	November 2015
Next Review Date:	05/09/2022

Policy Statement

At Springboard Nursery we believe that children benefit most from early year's education and care when parents and settings work together in partnership. We respect the role that parents and carers play as the principal carer in their children's lives, and we want to develop a close working relationship with you so that we are consistently meeting your family's needs.

We find that open, two-way communication is crucial so we always make time to talk at the beginning and end of each day, and you will receive information about your child's nursery day verbally and through sharing together your child's 'Learning Journey' on Tapestry.

We feel so strongly around the importance of parent partnership we have a well-established family learning programme running throughout the year.

Our aim is to support parents as their children's first and most important educators; we involve them in their children's education and in the full life of the setting. We also aim to support parents in their own continuing education and personal development.

Some parents are less well represented in early year's settings; these include fathers, parents who live apart from their children but who still play a part in their lives as well as working parents. In carrying out the following procedures, we will ensure all parents are included.

When we refer to 'parents' we mean both mothers and fathers; these include both natural or birth parents as well as step-parents and parents who do not live with their children, but have contact with them and play a part in their lives. 'Parents' also includes same sex parents as well as foster parents.

'Parental responsibility' is all the rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his property.

Procedures

- Springboard Nursery has a means to ensure all parents are included – that may mean we have different strategies for involving fathers or parents who work or live apart from their children.
- We consult with all parents to find out what works best for them.
- We ensure ongoing dialogue with parents to improve our knowledge of the needs of their children and to support their families.
- We inform and consult with all parents about how the setting is run and its policies through access to written information and through regular informal communication. We check to ensure parents understand the information that is given to them.
- We ensure a continual two-way flow of information with all parents and involve them in and inform them of their children's progress.
- We involve parents in the shared record keeping about their children - either formally or informally - and ensure parents contribute to and have access to their children's written developmental records and Online 'Tapestry' learning Journey.
- We provide opportunities for parents to contribute their own skills, knowledge and interests to the activities of the setting.

- We inform parents about relevant conferences, workshops, family learning programme and training.
- We consult with parents about the times of meetings to avoid excluding anyone. Our parents reviews are held over a 1 week period.
- We inform parents about staff deployment, and when relevant and practical, aim to involve them in these decisions.
- We provide information about opportunities to be involved in the setting in ways that are accessible to parents with basic skills needs, or those for whom English is an additional language.
- We hold meetings in venues that are accessible and appropriate for all.
- We welcome the contributions of parents, in whatever form these may take.
- We inform all parents of the systems for registering queries, complaints or suggestions and check to ensure these are understood. All parents have access to our written complaints procedure.
- We provide opportunities for parents to learn about the Early Years Foundation Stage curriculum offered in the setting, how this is delivered and how they can access further information to help them understand about young children's learning, in the setting and at home.
- We inform parents about the range and type of activities and experiences being delivered and the daily routines of the setting, and how parents can share learning at home.
- We inform parents about the staffing in the setting, their child's key person and a telephone number to contact in a emergency
- We provide an appropriate area where parents may talk to staff in confidence in relation to their child's care and development

In compliance with the Safeguarding and Welfare Requirements, the following documentation is in place:

- Admissions policy.
- Complaints procedure.
- Record of complaints.
- Developmental records of children.

This policy was adopted at	Springboard Nursery
Date:	07/09/2021
Date to be reviewed	05/09/2022
Signed by the manager	<i>M. Hunter</i>
Signed by the signatory	<i>S. Reay</i>
Name of signatory	Steve Reay
Role of signatory	Chief Executive